

**JOYFUL WORLD MINISTRIES, Inc.**  
**ALL AGE ADOPTIONS PLUS**  
**HOMESTUDY PAPERWORK CHECKLIST**

**Application Packet**

***We will provide these documents for you to return by email, mail or in-person:***

- Adoption Application
- Contract for Homestudy/Pre-placement
- Other State Child Abuse Registries
- Fee Schedule and Agreement – first page signed

***You will provide these documents by email, mail or in-person:***

- Local Criminal Record Check
- Copy of Driver's License
- Copy of Social Security Card
- Copy of Marriage Certificate
- Copy of Divorce Decree or Death Certificate for all past marriages
- \$400 Application fee *Date Paid:*  *Ch#:*  or \$409 by credit card/PayPal

**Homestudy Packet**

***We will assist you with these documents after your Application is submitted:***

- Registration for FBI, NM, and NM Abuse and Neglect Clearances – Instructions attached
- Out of State Abuse and Neglect Check:

***We will provide these documents for you to complete:***

- New Mexico Child Abuse & Neglect Check
- The CRC application
- Financial Statement – you will provide the following attachments:
  - IRS 1040 – last year filed – first few pages up to your signature
  - Verification of employment and income (employment letter, recent pay check stub or letter from your accountant if you are self-employed)
- Adoption Self Assessments
- SAFE Questionnaire I
- Physical Exam Reports for each parent –
  - Guardianship and Emergency Plan
  - Weapons Safety Agreement with concealed carry license is applicable
  - Vaccination records or waiver for children. Physical exam reports **may** be required.
  - Children's school reports when applicable
- (SAFE Reference forms provided to your references by JWM)

***You will provide these documents:***

- The Fingerprint Submission receipt from Cogent
- Copy of birth certificates
- Verification of Medical Insurance
- Copy of Auto Insurance for every car
- Current Copy of Pet Vaccinations -when applicable
- Well water check - when applicable
- Homestudy fee (see Fee Agreement) *amount*  *date*  *check or PayPal with an additional \$50*
- Additional documentation may be required for international adoptions and/or your placing agency

Referent	Date
1.	
2.	
3.	
4.	
5.	
6.	

***Completed by agency/social worker***

- NM Court Check
- SAFE Questionnaire II (to be filled out during interview)
- Home Safety Checklist (to be filled out at home visit)

Other Agency if Applicable: \_\_\_\_\_